

Granville Selectboard Meeting Minutes  
March 13, 2023

**APPROVED**

In attendance: Bruce Hyde, Chair, Rachel Grigorian and Kenneth Beattie, Selectboard; Danial Sargeant, GVFD Chief and Cheryl L. Sargeant, Town Clerk

Public: James Dague

Call to Order: 5:35 p.m.

**Public Communication:**

- Ken was sworn into office.

**Amend/Approve Agenda:**

- Nothing presented

**Financial Reports:**

- Orders – Rachel made the motion to approve the Orders for payment and Bruce seconded. All in favor.
- Reports – Jim inquired about the Preservation Fund under the Carl Morse Account. Bruce explained that was a portion of the money taken in from title searches, etc. to microfiche the Town records. Bruce indicated the improved format of the Profit & Loss Report. Rachel made the motion to approve the Reports as presented and Bruce seconded. All in favor.
- Grant Update – Bruce indicated that the Town Hall Window RFP and advertisement were being worked on. Cheryl to post on the State Bid Opportunities website, place in the Herald and mail to specific contractors.
- VTrans Structures application due April 15<sup>th</sup> and need to meet with Chris Bump, District #4 for the annual meeting.
- The Grant-in-Aid was awarded for \$16,500.00 to continue the ditching work on North Hollow with a termination date of September 30, 2023.
- Audit – Bruce indicated that it was complete and that Nancy and Cheryl put a lot of work into it. Cheryl to reach out to them regarding getting the file back so Nancy with Robin Hagerman or Nancy Tate-Beattie's assistance can make the recommended changes.

**Minutes:**

- February 13, 2023 – Rachel made the motion to approve the minutes as written and Ken seconded. All in favor.

**New Business:**

**Selectboard Reorganization – appointment under Statue 24 § 871**

- Elect Board Chair – Bruce Hyde
- Clerk to the Selectboard – Cheryl L. Sargeant
- Tree Warden – Rachel Grigorian
- One Fence Viewer – VACANT
- Pound Keeper – Valley Animal Hospital
- Town Service Officer – Cheryl L. Sargeant

**Organization**

- Set Calendar Dates for Regular Selectboard Meetings – continue with the second Monday of the month beginning at 5:30 p.m.
- Name Primary Newspaper for Public Notices – The Herald of Randolph
- Set at Least 2 Public Locations for Posting Notices – US Post Office and Granville Country Store

**Appointments**

- Road Commissioner – Bruce Hyde
- Road Foreman – Kenneth Beattie
- Animal Control Officer – Mark Belisle
- Buildings & Grounds Manager – Mark Belisle
- E911 Planner – Mark Belisle
- Local Emergency Services Director – Mark Belisle
- Sexton – VACANT
- White River Valley Ambulance Representative – Danial Sargeant
- Town Liasion to the Granville Vol. Fire Dept., Inc. – Victoria Crowne
- Town Website Manager – Marilyn Dougherty
- FEMA Coordinator – Cheryl L. Sargeant
- Green Up Day Coordinator – Cheryl L. Sargeant

**Boards & Commissions**

- Flood Plain Administrator – Bruce Hyde
- ECFiber Representative – Richard Poole Alternate – Bruce Hyde

**Town Meeting Review:**

- Kelli Eckroth interested in being the Moderator; minutes reviewed and approved by Roger Stauss and Bruce Hyde.

**Old Business**

- Constable Report – Nothing presented
- ARPA Funds – Bruce indicated that this would be taken up next month
- Buildings and Grounds – Nothing presented
- Bulletin Boards – Waiting for them to be installed
- Planning Commission – Nothing presented

**Old Business (continued):**

- Cell Tower Update – Bruce indicated that they were still in discussions with ANR issues.
- Website – Nothing presented

**Roads:**

- Winter Roads RFP – Bruce indicated that he would like it to be advertised after April 1<sup>st</sup> in The Herald of Randolph, State Bid Opportunities, Town Website and direct mailed to several contractors.

**Public Communication:**

- Nothing presented

**Items for Next Meeting:**

- Nothing presented

Next meeting will be a regular meeting on April 10, 2023 at 5:30 p.m.

Rachel made the motion to adjourn the meeting at 7:11 p.m. And Ken seconded. All in favor.

Respectfully submitted,  
Cheryl L. Sargeant  
Town Clerk