

Granville Selectboard Meeting Minutes

February 10, 2025

DRAFT

In attendance: Bruce Hyde, Chair, and Kenneth Beattie, Selectboard; Nancy Needham, Town Treasurer; Mark Belisle, Constable and Cheryl L. Sargeant, Town Clerk

Public: Sarah Wraight, Two Rivers Ottauquechee Regional Commission (TRORC)

Call to Order: 5:36 p.m. (Recorded)

Public Communication:

- Nothing presented.

Amend/Approve Agenda:

- Nothing presented.

Financial Reports:

- Orders – Ken moved to pay the Highway and Town Orders as presented and Bruce seconded. All in favor.
- Financial Reports – Bruce indicated nothing out of the ordinary and moved to accept as presented and Ken seconded. All in favor.
- TRORC Administrative Assistant – Bruce has been in discussions with Peter Gregory about having a paid Assistant for the 5 towns and this can wait until after Town Meeting.

Minutes:

- January 13, 2025 – Ken made the motion to accept the minutes as written and Bruce seconded. All in favor.

New Business:

- Town Meeting Preparations – Cheryl indicated that the Town Report will be arriving on Tuesday, and she will prepare it for mailing. Everything else is all set.
- North Star Rubbish Removal Contract – Ken made the motion to sign the contract and Bruce seconded. All in favor.
- TRORC Better Roads Planning Services 2025 Agreement – Ken made the motion to sign the Agreement and Bruce seconded. All in favor.
- Certificate of No Appeal or Suit Pending – Bruce made the motion to sign the Certificate and Ken seconded. All in favor.
- Tax Map Maintenance Contract – Bruce made the motion to sign the contract and Ken seconded. All in favor.
- Grand Fondo – Bruce made the motion to allow the cycling event to pass through Granville on June 28, 2025, along VT Route 100 to Post Office Hill Road onto North Hollow Road heading north to VT Route 100 and exiting on Plunkton Road. They will also be cycling on VT Route 12A in East Granville from Roxbury to Braintree and Ken seconded. All in favor.

Old Business:

- Constable Report – Mark is working on coordinating a Rabies Clinic for March.
- TRORC Updates/CDBG Grant – Sarah reminded us that the Town was awarded the grant, but we are waiting on the agreement. She indicated that she had checked the system last week and found that it was uploaded by the State with the incorrect budget and that she needed a resolution signed by the Selectboard to allow her to upload the correct budget on behalf of the Town.
- She indicated that the Town has received a Planning Grant in the amount of \$60,000.00 and it is not guaranteed due to the federal financial shut down. The State does have an emergency fund they can tap into, or the Town could pull the plug. Ken made the motion to proceed with the grant and Bruce seconded. All in favor.
- Grant Administrative Services by TRORC assisting the Town with advertising, selection contractors, keeping records and submittals to the State at no cost to the Town. Ken made the motion to approve the agreement and Bruce seconded. All in favor.
- Sarah indicated that the Construction Grant would be the next phase.
- Sarah indicated that the Town's MERP Grant is to be used only for the Town Clerk's Office portion of the complex. Payments would be made to a special bank account set up for the MERP Grant and that invoices paid and the money in the account must be moved out within 10 days providing copies of paid invoices, cancelled checks and Selectboard Orders or we could ask the State to give us the exact amount in the account to pay the invoices we submit to them. We would need to track all Town in-kind expenses (time spent on the grant, travel, etc.).
- Sarah will need the updated Selectboard Chair information after the Town Meeting to update the State website for access and authorizations. Sarah will be drafting RFPs for the architectural, brownfields, engineering and design portions of the CDBG Grant.
- Kyle inquired through Sarah about the status of the Flood Hazard Bylaws he handed out at the last meeting. Bruce indicated that it would be handled after the Town Meeting.
- Reappraisal – Rick was working on the visits and had many scheduled.
- GVFD/First Responder Update – Nothing presented.
- Buildings and Grounds – Cheryl indicated that she caught a mouse this week and things seem fine otherwise.
- Planning Commission – Nothing presented.
- Cell Tower – Nothing presented.
- Website – Nothing presented.

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Roads:

- Ken and Shane are planning on hauling more winter sand to have enough for the rest of the winter.
- Butz Road Bid Opening Bruce indicated 3 bids were received as follows:

Northwoods Excavating, Inc.	\$37,000.00
Kingsbury Companies LLC	\$39,414.00
ECS Excavating	\$40,884.00

After a brief discussion Ken made the motion to accept the low bid of \$37,000.00 and Bruce seconded. All in favor.

The Town Meeting is March 4, 2025 at 6:00 p.m.

Ken made the motion to adjourn the meeting at 8:25 p.m. And Mike seconded. All in favor.

Respectfully submitted,
Cheryl L. Sargeant
Town Clerk