

Granville Selectboard Meeting Minutes

March 10, 2025

DRAFT

In attendance: Kelli Eckroth, Kenneth Beattie and Michael Eramo, Selectboard; Mark Belisle, Constable; Nancy Needham, Town Treasurer and Cheryl L. Sargeant, Town Clerk

Public: Sarah Wraight and Bryan Kovalick, Two Rivers Ottaquechee Regional Commission

Call to Order: 5:31 p.m.

Public Communication:

- Kelli was sworn into office and handed a set of keys.

Amend/Approve Agenda:

- Nothing presented.

Financial Reports:

- Orders – After a brief discussion Nancy was instructed to use the new process recommended by the Auditors and to use the updated format for all reports it is easier to read. Kelli made the motion to pay the Orders as presented and Mike seconded. All in favor.
- Reports – After a brief discussion about various accounts and their usage the Financial Reports were accepted as presented.

Minutes:

- February 10, 2025 – Ken made the motion to approve the minutes as written and Kelli seconded. All in favor.

New Business:

Selectboard Reorganization – appointment under Statue 24 § 871

- Elect Board Chair – Ken made the motion to appoint Kelli and Mike seconded. All in favor.
- Clerk to the Selectboard – Cheryl L. Sargeant
- Tree Warden – Rachel Grigorian
- Two Fence Viewers – Steve Werner and Kelli Eckroth
- Pound Keeper – Valley Animal Hospital
- Town Service Officer – Cheryl L. Sargeant

Organization

- Set Calendar Dates for Regular Selectboard Meetings – continue with the second Monday of the month beginning at 6:00 p.m.
- Name Primary Newspaper for Public Notices – The Herald of Randolph
- Set at Least 2 Public Locations for Posting Notices – US Post Office and Town Hall Bulletin Board

Appointments

- Road Commissioner – Kenneth Beattie
- Road Foreman – Vacant
- Auditor to fill a vacancy until next Town Meeting - Vacant
- Animal Control Officer – Selectboard
- Buildings & Grounds Manager – Cheryl L. Sargeant and Mark Belisle

Appointments (continued):

- Health Officer - Selectboard
- E911 Coordinator – Danial Sargeant
- Local Emergency Services Director – Mark Belisle
- Sexton – Dan Mutcher
- White River Valley Ambulance Representative – Cheryl Sargeant and Danial Sargeant
- Town Liason to the Granville Vol. Fire Dept., Inc. – Mike Eramo
- Town Website Manager – Marilyn Dougherty
- FEMA Coordinator – Cheryl L. Sargeant
- Green Up Day Coordinator – Kelli Eckroth

Boards & Commissions

- Planning Commission Members – tabled
- ECFiber Representative – Richard Poole; Alternate – Bruce Hyde

Town Contact List Review:

- Updated with Kelli’s information
- TRORC Update – Sarah Wraight of TRORC to update Town contacts in GEARS for the CDBG Grant and went over the process for reviewing the proposals for the RFP, the bank account that needs to be set up and processing payments for reimbursement. RFP to be advertised on the website, the State Bid Opportunities and a list of contractors Sarah has developed. Cheryl will open and forward to the Selectboard and Sarah for review; reminding everyone to track their time. Construction phase will ask for 3 quotes nothing goes to the federal government just the state. Archeological phase send RFP to UVM and Sarah’s list.
- Bryan – went over the Transportation Survey and Shared Services Project. Transportation Survey received 1 on-line response and 1 sent in. Recommendations that speeding in the village areas of VT Route 100 is an issue and walking/biking along VT Route 100 is too. Mike and Bruce indicated that a trail system would be nice to have in the forest and that Angus McKuster produced a map of proposed trails in Granville.
- Shared Services with Town staff in Rochester/Hancock/Granville the other towns changed their minds something that would have to be done in the next budget cycle if Granville wanted to move forward. Bruce indicated that Granville is set with getting its work done and Cheryl concurred.

Old Business

- Constable Report – Nothing new; traffic court and TAC meeting on Thursday.
- GVFD and First Responders – Nothing presented
- Reappraisal – On-going Rick is visiting homes along VT Route 100.

Old Business (continued):

- Buildings and Grounds – Cheryl indicated that a standing seam panel has come loose on the Town Hall roof and will need to be reset and the ridge recrimped. Sean Kewon said that he could do the work and would rent a lift from Dave Harvey. After a brief discussion Cheryl was instructed to coordinate repair and to report a claim to VLCT.
- Planning Commission – Nothing presented
- Cell Tower Update – Mike indicates that they are drilling for the engineering portion of the project.

Roads:

- Road Commissioner/Foreman Report – Bruce indicated that Shane continues to do an excellent job and has heard nothing but compliments.
- Butz Road Contract – Kelli signed the contract with Northwoods Excavating.
- Ken indicated that he got the white stone to put into the deep ruts on the roads to help with mud season.
- FY26 Town Highway Grants and Annual Documents for VTrans – Ken to look over the grant application and apply for a project and will schedule a meeting with Chris Bump. Information prepared by Cheryl was reviewed and approved for submittal to Chris Bump at District #4.

Public Communication:

- Nothing presented

Items for Next Meeting:

- Training Resource for Town Treasurer

Next meeting will be a regular meeting on April 14, 2024 at 6:00 p.m.

Ken made the motion to adjourn the meeting at 7:39 p.m. And Mike seconded. All in favor.

Respectfully submitted,
Cheryl L. Sargeant
Town Clerk