

Granville Selectboard Meeting Minutes

June 9, 2025

DRAFT

In attendance: Kelli Eckroth, Chair and Kenneth Beattie, Selectboard; Mark Belisle, Constable and Cheryl L. Sargeant, Town Clerk

Public: Sarah Wraight; Two Rivers Ottaquechee Regional Commission (TRORC) and Bruce Hyde

Call to Order: 6:10 p.m. (recorded with Webex)

Public Communication:

- Nothing presented.

Amend/Approve Agenda:

- Nothing presented.

Visitors:

- Sarah Wraight; appeared before the Selectboard to discuss the DRAFT contract with Guillot Vivian Viehmann Architects Inc. (GVV). After discussion it was determined that the Town would move forward with signing the contract with GVV and Ken seconded. All in favor.
- Sarah indicated that the next steps would be to hold a kick off meeting with GVV and the Selectboard to keep the project on schedule for completion by December 31, 2025. Sarah will coordinate with GVV and Selectboard.
- Sarah went on to discuss the Historic Architecture, Archaeology and Toxics portions of the project by reviewing the proposals submitted. After discussion it was agreed that Paula Sagerman would be selected to perform the Historic Architecture portion with a \$10,000.00 limit. Northeast Archaeology Research Center (NEARC) would be selected to perform the Archaeology portion and that Waite-Heindel Environmental Management (WHEM) would be selected to perform the Toxics (Phase I brownfield) assessment of the whole property. All are steps needed to be taken to apply for ADA Grant Accessibility funds. All firms are good so she suggested going with the lowest bidder. Kelli indicated that the Selectboard would need to see the contracts prior to execution; the budget looks good and below what was proposed. Sarah asked if any other Archaeological Studies were done in the past; Cheryl believes there were when the Town Hall/Clerk renovation project was performed.
- Sarah then discussed Grant Management and tracking in-kind costs and time. Sarah recommends using the spread sheet she sent awhile back and sending it to her so she could enter the information in the GEARS System for tracking purposes otherwise the Town will have to provide a cash payment.

New Business:

- Bank Account – Kelli indicated that Nancy was having some issues with Bar Harbor over keeping the CDBG Bank Account open with no monies in it to receive funds from the State when the time came to

New Business (continued):

- reimburse the contractors. Sarah will reach out to Nancy to get more information and contact the bank directly to see if she could assist in the matter as it is a requirement of the State to have this account.
- TAN Loan – Kelli asked to have this item tabled and Ken agreed.
- Homeward Bound Contract – After a brief discussion Kelli made the motion to not sign the contract with Homeward Bound due to the lack of stray dogs and an agreement with Dr. Roy Hayden and Ken seconded. All in favor.
- Town Grant & Contract Review – Cheryl presented 2 charts to be used to track Grants applied for and Contracts in process. Kelli and Ken okayed the use.
- Interest in Open Town Positions – Cheryl indicated no word from William Brokoff of the Planning Commission opening. Will need to find and fill the Auditor opening soon.

Minutes:

- May 12, 2025, May 20, 2025 and June 4, 2025 – It was suggested to indicate if someone was attending via Webex. Kelli made the motion to approve the minutes as written and Ken seconded. All in favor.

Financials:

- Orders – Kelli made the motion to approve them as written and Ken seconded. All in favor.
- Financials – Bruce inquired about the amount of money left in the Highway Surplus Account after a brief discussion Nancy would be asked to provide a report of the Account to the Selectboard so that they will know how much was to be paid back in property tax revenue.

Old Business:

- Constable – Mark indicated that he has Taser Training next week and a TRORC monthly meeting at the end of the month. He indicated that he believes the batteries in the radar trailer need to be replaced. After discussion Kelli indicated that the topic would be on July's agenda.
- Reappraisal – Cheryl gave a brief overview of Rick's update; visited 82 properties (VT Route 100, Kennedy Road, West Hill, West Hill Extension, Alder Meadow and Harpers Way). He will be sending notices to property owners on Town Line Road and North Hollow Road. He indicates that his entry rate (going into homes) has been 39% first time contacted.
- GVFD/First Response – Nothing presented.

Old Business (continued):

- Planning Commission – Nothing presented.
- Cell Tower – Nothing presented.
- Website – Nothing presented.

Roads:

- Ken indicated that he has a meeting scheduled with Rita Seto next week to review a proposed project for a Grant Application. He spoke with Northwoods Excavating and they will call when they are ready and will meet with him beforehand. He fixed a culvert on North Hollow Road. He indicated that there is another culvert on West Hill by Rob Ford's that needs to be fixed; it is popping up on the end. He has not heard back from KA Bagley about the schedule for roadside mowing.
- Gravel Reimbursement – After discussion regarding payments being made by Granville Manufacturing for the gravel it was recommended that Kelli reach out to Jeffrey Fuller to discuss the issue and to make some concessions regarding gravel drawn during a special permit given by the Agency of Natural Resources in 2024.

Public Communication:

- Nothing presented.

Items for Next Agenda: June 17, 2025 Public Hearing Flood Regulations and Maps at the Town Hall. July 14, 2025 Regular Selectboard Meeting to set the tax rate and close out FY2024/2025.

Ken made the motion to adjourn the meeting at 8:10 p.m. and Kelli seconded. All in favor.

Respectfully submitted,
Cheryl L. Sargeant
Town Clerk