

Cemetery Commission

Minutes

April 10, 2026

10:00 am at the Granville Town Clerk's Office

1. Call to Order @ 10:12 Kate Stauss and Veronica Parrish
2. Reorganization of Board. Veronica Parrish and Kate Stauss were nominated and elected Chair and Secretary respectively.
3. Minutes of 2/12/26. Vic moved to approve. Kate seconded.
4. Financials - Report on current financials if available - none

5. Old Business

- A. Review and revise the proposed Sexton contract.

The revised contract was approved. Kate will mail to the current Sexton. If the current Sexton is not interested in the position, we will post it in the Town website, the Herald, and Front Porch Forum. Any negotiation that needs to happen to complete this process will be handled by the Chair.

- B. Review of sections IV, V and VI of Bylaws.

Section IV. Care of the Lots

Rule 1

Revision: strike "sprinkling"

Rule 2

Stands as is

Rule 3

Revision: Perpetual care endowment funds shall be established at 20% of the cost of the lot in accordance with state law. The Town Treasurer will hold and invest the principal sum deposited by the lot owner and use the annual interest income therefrom to defray the cost of the general operation of the cemetery.

Rule 4 - Remove

Rule 5 - Remove

Rule 6 - Remove

Section V. Correction of Errors

Revision: The cemetery commission reserves, and shall have, the right to ...

Section VI. Stands as is.

C. Propose a date for South Hollow Cemetery Community Cleanup. Kate moved to table until the full board is present. All in favor.

6. New Business

Proposed improvements: signage (names and hours), fences, benches, plats.

Discussion ensued about priorities. It was determined that signage and conforming the cemetery maps are the priorities for this summer. Kate will research signage and Vic will research mapping to report out at our next meeting.

7. Any other necessary business -

Kate will revise the Cemetery Plot Purchase Agreement to include the 20% fee for Perpetual Care and send it to Cheryl for use beginning immediately. All in favor.

Next meeting: May 18, 2026, 10am

8. Adjournment at 11:05am