

## Cemetery Commission

### Agenda

May 18, 2026

10:00 am at the Granville Town Clerk's Office

1. Call to Order - 10:00am In Attendance: Veronica Parrish and Kate Stauss, Cemetery Commissioners; Natalie Cassidy, candidate for sexton.

2. Approve Minutes of 4/10/26. All in favor.

4. Financials - Report on current financials if available. None.

5. Old Business

- Sexton position. Kate nominated and Vic seconded that Natalie Cassidy be appointed as our new sexton. She has experience with cemetery maintenance in her native Ohio. She will be seeking help with the machine and manual labor portion of the job. Discussion ensued about potential contractors with digging equipment. We will send suggestions to her. We now have three cremations ready to go. Kate moved. Vic seconded.

- Approve revised sections IV, V, and VI of the Bylaws. Kate recommended deleting Section VI. Rule 8. All in favor.

- Review of the Bylaws: Summary, and sections VII, VIII, IX. Table VII, VIII, IX  
Only action: Move the prices from the Summary to the Cemetery Plot Purchase Agreement and delete from Bylaws. All else Tabled.

- Revision of Cemetery Plot Purchase Agreement. For comparison of lot prices, Vic brought in agreements from Corinth, E. Montpelier, Norwich, Shaftsbury and Calais. Single lots ran from \$300 to \$700, with some towns charging as much as \$2500 for a single lot for nonresidents. Discussion ensued about a reasonable pricing structure for Granville cemeteries resulting in a new pricing structure of \$300 (single), \$600 (double), and \$1200 (four-person) with 50% of all fees going into the principle of our Perpetual Care fund. Up to 4 cremains can be interred in a single plot. Kate will draw up the new contract, which also specifies types of burials, and distribute to the Commission, Sexton and Town Clerk.

- Report on possible new signage for cemeteries. Kate brought in an example, The group then revised and approved the copy and design. Kate will purchast three signs: one for each cemetery. Signs may be placed on poles at Elmwood and North Hollow, and possibly hung on the South Hollow fence.

- Report on plan for updating plot maps - Plot surveys are in disrepair. Vic reported that we need to hire a surveyor, but she thought use of ground radar to locate unmarked remains was too expensive. We prioritized timing of surveys based on upcoming interments: North Hollow cemetery first, then Elmwood and finally South Hollow. Vic will investigate which surveyor might be available as well as the cost.

- Propose a date for South Hollow Cemetery Community Cleanup (Will) Tabled.

6. New Business

- The sexton and commissioners will survey the cemeteries and place flags on veterans' graves on Thursday, May 18, 2026 10am. We will inspect the plots for upcoming interments: Fritz Branschofsky (contact: spouse, Vivian), Michael Jaesson (contact: sister, Lucille) and Larry Bagley (contact: daughter, Heather).

- Hancock Cemetery Commission suggested that we contact Green Mountain Memorials to come in and assess the maintenance needs of the repair of stones and monuments. Vic will contact them, as well as Livingston to see if they can survey all three of our cemeteries and give us an estimate of cost..

7. Any other necessary business

8. Adjournment 11:40am